

**ATTACHMENT B TO RFP #PS21-01  
STANDARDIZED FORMAT PROBLEM RESOLUTION VMRC**

**(CR)=CRABS (CL)=CLAMS (F)=FISH (MX)=MIX (OY)=OYSTER (AQ)=AQUA  
(OF)=OFFSHORE (REC)=RECREATION**

**P# =Primary # H# = Helper # V = Vessel # B = Buyer WF = Water Fished  
D = Date G = Gear S = Species U = Unit A = Agent ID/Name L = Landing  
H = Hours L# = Lease # RB = Rock Abbr.**

Category: \_\_\_\_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_\_\_\_( )Month  
Problem in? \_\_\_\_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_\_\_\_  
  
Correct Info:

Category \_\_\_\_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_\_\_\_( )Month  
Problem in? \_\_\_\_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_\_\_\_  
  
Correct Info:

Category \_\_\_\_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_\_\_\_( )Month  
Problem in? \_\_\_\_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_\_\_\_  
  
Correct Info:

Category \_\_\_\_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_\_\_\_( )Month  
Problem in? \_\_\_\_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_\_\_\_  
  
Correct Info:

Category \_\_\_\_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_\_\_\_( )Month  
Problem in? \_\_\_\_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_\_\_\_  
  
Correct Info:

STANDARDIZED FORMAT PROBLEM RESOLUTION VMRC  
(SAMPLE SHEET)

(CR)=CRABS (CL)=CLAMS (F)=FISH (MX)=MIX (OY)=OYSTER (AQ)=AQUA  
(OF)=OFFSHORE (REC)=RECREATION

(Sections for "Problem In") - P# =Primary # H# = Helper # V = Vessel # B = Buyer WF = Water  
Fished D = Date G = Gear S = Species U = Unit A = Agent ID/Name L = Landing H = Hours L# =  
Lease # RB = Rock Abbr.

Category (categories are shown at top in all bold letters; insert here)  
Batch # (use your own internal system, insert here)  
MRC ID (harvester ID goes here) Month (month of the folder in question insert here)  
Problem in? (see sections above, insert here) N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
(circle one of these instances, when it applies)  
Technician (Tech initials on outside folder are to be inserted here) >>>INSERT FURTHER DESCRIPTION OF  
PROBLEM IN DETAIL FOR SPECIALIST CONSIDERATION HERE.<<  
Correct Info: (VMRC use only. Specialist will fill in reply for you here, or require folder RETURN)

Please find below samples of problems found in harvester's reports for VMRC resolution.

Category \_\_ CR \_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_ 9991 \_\_ ( 7)Month  
Problem in? \_\_ S \_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_ BBS \_\_ Species not coded.  
Correct Info: Species is BCS

Category \_\_ F \_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_ 9992 \_\_ ( 8)Month  
Problem in? \_\_ B \_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_ SAT \_\_ Buyer Sam Shack not coded.  
Correct Info: Buyer Sam Shack = #1234

Category \_\_ CL \_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_ 9993 \_\_ ( 9)Month  
Problem in? \_\_ H \_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_ CWC \_\_ Man hours coded as 24.  
Correct Info: Code man hours as 7.

Category \_\_ MIX \_\_  
Batch # \_\_\_\_\_  
MRC ID \_\_ 9994 \_\_ ( 5)Month  
Problem in? \_\_ U \_\_ N/T=Not in Table C/A=Coded As N/C=Not Coded ?=General Question  
Technician \_\_ ADT \_\_ Horseshoe crabs coded in lbs.  
Correct Info: Code horseshoe crab in numbers.

NOTE:

**If any data within a folder seems questionable to the data entry operator the data entry operator will document the problems on the form (Attachment B) provided by VMRC. All problems will be emailed to the appropriate Plans and Statistics staff. Plans and Statistics staff will review the problems within 24 hours and return the form with corrections or provide instructions to return the folder if it can not be resolved. If instructed to return the folder, all daily catch sheets must be returned to the folder and no data from any daily catch sheets in that folder will be entered. Return those folders separately from entered data in a box clearly marked 'PROBLEM' for the Plans and Statistics staff to resolve the problem.**