Virginia Marine Resources Commission

20____ New Applicant or Renewal Form for Head Boat, Charter Boat, and Fishing Guide

Renewal provides MRC ID **New Applicant** provides full Driver's License # or Federal Business ID #	**MRC ID:** _____ **DMV ID# or FID#: State Issue**_____**and ID#**_____	
Full Name (first, middle initial, last)**:**		
Phones:	**Home: ( )**_____ **Work: ( )**_____	
*** Primary Physical Address:**		
Mailing Address: (if different from above)		
E-mail Address:		
	Height: Feet: _____ **Inches:** _____	**Weight:** _____
Hair Color: _____	**Eye Color:** _____	**Date of Birth** (MM/DD/YYYY) **:** ----------

Code and Description of License or Permit	Fees	Purchase
800 – Head Boat/Charter Boat, 6 or less passengers -**Resident**: **Vessel#:** _____ _____ _____ _____	$190	
801 – Head Boat/Charter Boat, 6 or less passengers – **Nonresident**: **Vessel#:** _____ _____ _____ _____	$380	
805 – Head Boat/Charter Boat, more than 6 passengers – **Resident**: Please enter registration or document number and (number of passengers): **Vessel#:** _____**( )** _____**( )** _____**( )** _____**( )**	$190 plus $5 per person over 6	$ $ $ $
806 – Head Boat/Charter Boat, more than 6 passengers – **Nonresident**: Please enter registration or document number and (number of passengers): **Vessel#:** _____**( )** _____**( )** _____**( )** _____**( )**	$380 plus $5 per person over 6	$ $ $ $
810 – Class A Fishing Guide License – **Resident (purchased a 2011)**: List the registration or doc. number of primary vessel: _____	$100	
813 – Class A Fishing Guide License – **Nonresident (purchased a 2011)**: List the registration or doc. number of primary vessel: _____	$200	
811 - Class B Fishing Guide License – **Resident:** List the registration or doc. number of primary vessel: _____	$100	
814 – Class B Fishing Guide License – **Nonresident**: List the registration or doc. number of primary vessel: _____	$200	
812 – Fishing Guide Reciprocity Permit: List the registration or doc. number of primary vessel: _____	Free	
815 – Striped Bass Permit (for each fishing guide)	Free	
816 - Tilefish & Grouper Landing Permit (for each vessel):**Vessel#:**_____	Free	
Please make check or money order to: Treasurer of Virginia - - - - - - - Total		

I DECLARE THIS INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE:

Signature:_____ Date: _____

***** By signing this form, I declare that I am a resident of the above primary physical address indicated.

(Over or see page 2 for instructions)

Please mail or bring this completed form with you to renew your licenses or permits, as well as the additional required documentation (see below). We encourage these licenses and permits to be requested through the mail, but they may be purchased or issued in person. Except for the Tilefish and Grouper Landing Permit, the only location to sell or issue these licenses or permits is:

VMRC Operations Station
30 Jefferson Avenue
Newport News, VA 23607
757-247-2265
Monday – Friday, 8 am – 5 pm

If you are adding a new vessel or have questions, please contact Samantha Hoover at 757-247-2115 (Mon. – Fri., 8:30 am – 4:30 pm), before mailing or going to Operations.

Please check holiday schedule: www.mrc.virginia.gov/calendar.shtm

Please read all instructions, carefully.
Please make check or money order to: Treasurer of Virginia
Cash is accepted for in person transactions, only. We do not accept credit or debit cards.
If you are paying for the licenses of multiple people, please use a separate check or money order for each person.

Please make sure the front of the form is signed by the licensee/permitee, verifying the physical (or 911) address and residency.

If you make any changes to your personal information or are adding/changing to a new vessel, please mail the entire application package to: VMRC, Fisheries Mgt. Division, 2600 Washington Avenue 3rd Floor, Newport News, VA 23607, Attn. Samantha Hoover. Once the edits are completed in the Licensing System, she will forward your application to Operations.

(800, 801, 805, 806) For the purchase of a Head Boat or Charter Boat License, you must provide a copy of the current vessel registration or documentation. If you have multiple vessels, please list the primary vessel ID number selection first on the line provided on the front of the form.

(810, 813, 811, 814) For the purchase of a Class A or B Fishing Guide License, you must provide a copy of your current USCG Captain's License. Please list a primary vessel ID number on the line provided on the front of the form. Please note that the Class A Fishing Guide License is limited entry and only qualifying individuals may purchase that license. Also remember, a MD Reciprocity Permit is required for a Class A in MD waters.

(812) For the issuance of the Fishing Guide Reciprocity Permit, you must provide a copy of your current USCG Captain's License and your current Maryland Fishing Guide License (FGR, FGN, TFL).You must also provide a copy of your primary vessel registration or documentation.

(815) For the issuance of the Striped Bass Charter Permit (for each fishing guide), you must purchase the Class A or Class B Fishing Guide License, or request the Fishing Guide Reciprocity Permit.

(816) For the issuance of the Tilefish and Grouper Charter Landing Permit (for each vessel), your vessel must be added into our Licensing System. Those that purchase the License/Permit codes of 800, 801, 805, 806, or 812 will be in the system (see above requirements). Please list the vessel ID number on the line provided on the front of the form.

Don't forget vessel owner & fishing guide license purchase discount, if the same person.
Example: To calculate the purchase of one resident 6-pack charter license and a resident Class B Fishing Guide… $190 + $100 = $290 with the owner/fishing guide discount the total cost is $190 for both licenses.