

Steps to transfer Commercial Licenses



Transferable Licenses:

- Commercial Fisherman Registration License (CFRL)
- Class A Gill Net
- **ALL** Crab Licenses
- Conch Pot
- Oyster User Fee All Gear
- Commercial Hook & Line
- Fixed Fishing Device

Additional Transferable Licenses:

- Commercial Striped Bass Quota
- Summer Flounder Endorsement License
- Black Sea Bass Directed Quota
- Black Sea Bass Bycatch Permit
- Spiny Dogfish
- Horseshoe Crab Gear

****Please check with staff to verify that the licenses are eligible to transfer for the above licenses/quota prior to submitting application and required documents. Contact information is listed below.**

Required documents:

- Completed application
 - **Signed** by Notary
- Current Commercial License(s) that are being transferred
 - Unless instructed otherwise by staff

Once application is submitted with above documentation:

Transfer applications will be reviewed by a supervisor or designee for final signature.

- Please allow 7 to 10 business days for process of transfers
- Staff will notify the transferee by mail, email or phone with a status update of the transfer(s).

*****If submitting transfer application(s) and required documentation in person, please make an appointment with the proper staff. This will assure you have everything needed to complete the transfer(s) to prevent any possible delays in the transfer(s).**

Contact information for transfers:

Commercial Fisherman Registration License (CFRL)
Class A Gill Net
ALL Crab Licenses
Conch Pot
Fixed Fishing Devices

Melanie: (757) 247-2238
 Melanie.Duran@mrc.virginia.gov

Oyster User Fee All Gear

Jamie: (757) 247-2120
 Jamie.Hogge@mrc.virginia.gov

Commercial Hook & Line
Striped Bass Quota
Black Sea Bass Directed Quota
Black Sea Bass Bycatch
Summer Flounder Endorsements

Jill: (757) 247-2243
 Jill.Ramsey@mrc.virginia.gov

Spiny Dogfish

Catherine: (757) 247-2004
 Catherine.Wilhelm@mrc.virginia.gov